



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



October 24, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**ADVANCE NOTIFICATION OF INTENT TO ENTER INTO NEGOTIATIONS FOR A
SOLE SOURCE AMENDMENT TO AGREEMENT NUMBER 77568 WITH
HUMAN SERVICES CONSORTIUM OF THE EAST SAN GABRIEL VALLEY
DOING BUSINESS AS LA WORKS**

SUBJECT

This letter provides advance notification to the Board that the Los Angeles County Sheriff's Department (Department) intends to enter into a Sole Source Amendment to Agreement Number 77568 (Agreement) with Human Services Consortium of the East San Gabriel Valley Doing Business As LA Works (LA Works) to extend the Term of the Agreement for up to an additional 90 days. The cost of the extension is estimated not to exceed \$600,000 monthly. Funds will be allocated from the Inmate Welfare Fund. Approval of this Amendment will allow the Department to continue providing uninterrupted vocational education services to the inmate population while the Department finalizes a competitive solicitation for the services.

PURPOSE

The purpose of the recommended action is to allow the Department to maintain its current services to the inmate population by providing inmates access to vocational and life skills education classes (Services) while incarcerated. Currently, the Department is in the process of developing a competitive solicitation for Services. It is anticipated that the solicitation process could take several months to complete, and will likely exceed the expiration of the current Agreement with LA Works, which is December 27, 2013.

A Tradition of Service

BACKGROUND

The Department's Education Based Incarceration Bureau (EBI) is tasked with providing educational programs to the Department's inmate population of approximately 19,000 throughout seven of the Department's custody facilities. Additionally, Title 15 of the California Code of Regulations, Section 1061, Inmate Education Plan, mandates the Department provide voluntary academic and/or vocational education for inmates.

On June 28, 2011, the Board approved a Sole Source Agreement with LA Works to provide Title 15 mandated General Education Development (GED) preparation, testing, and Services. The LA Works Agreement allowed the Department to remain compliant with its mandate under Title 15. The Agreement was extended by the Board on June 18, 2013, under Amendment Number Four. Amendment Number Four provides the delivery of the Services only, while Title 15 mandated GED programming is now delivered under separate agreements. The Agreement expires December 27, 2013.

In anticipation of the Agreement expiration, the Department engaged in a long-term strategy to continue providing Title 15 mandated academic education courses and/or Services. The strategy included the development of an Invitation for Bids (IFB) to obtain Services for inmates on a fee-for-service basis from qualified service providers. As stated in our Board letter dated June 18, 2013, the Department remains on track to release the IFB in late October 2013.

The Department's original strategy was to allow the current Agreement to expire as scheduled and implement the Services upon completion of the IFB solicitation process; however, the Services currently being delivered by LA Works now form an integral part of the conservation camp program, which was implemented as a result of the recently Amended California State Senate Bill 76. Expiration of the current Agreement is no longer a viable option.

The costs incurred for this program will be paid for from the Inmate Welfare Fund. The LA Works Agreement will expire concurrent with the execution of new vocational and life skills agreements.

SOLE SOURCE JUSTIFICATION

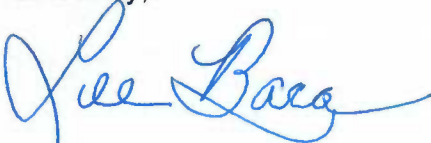
The Agreement was procured on a sole source emergent basis when prior Agreement Number 64794 with the Hacienda La Puente Unified School District (HLPUSD) was terminated on August 15, 2011. Like LA Works, the HLPUSD provided Title 15 mandated academic education courses, as well as Services. The Department believes it to be in the County's best interest to maintain the current Services offered by LA Works while the Department completes the IFB solicitation process for long-term vocational and life skills programming.

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CONCLUSION

Pursuant to Board policy, the Department will proceed with the Sole Source Amendment in two weeks, unless otherwise instructed by the Board. Should additional information be required, your staff may contact Contracts Manager Angelo Faiella at (323) 526-5183.

Sincerely,

A handwritten signature in blue ink, appearing to read "Leroy D. Baca". The signature is fluid and cursive, with the first name "Leroy" and last name "Baca" clearly distinguishable.

LEROY D. BACA
SHERIFF